



Plas Pencelli Residential 2019

Dear Parents,

Plas Pencelli Residential Visit 4th March – 8th March, 2019

I am pleased to let you know that we have been able to book next year's residential visit for Y6 pupils to Plas Pencelli Outdoor Education Centre in Brecon, Wales for the week 4th March – 8th March, 2019. We are sending this letter home at this point of the year as we acknowledge that the costs for this visit are high; I hope that providing as much notice as possible helps with budgeting for this cost. More details about payment options are included in the rest of this letter.

The total cost of the course is £357. This includes £325 for board and lodgings which is a legitimate charge to parents, as well as voluntary contributions of £32 for transport.

Parents in receipt of some support payments are entitled to the remission of charges for board and lodging costs during residential school trips. The relevant support payments are: Universal Credit with an annual net earned income of no more than £7,400, Income Support, Income Based Jobseeker's Allowance, Income-related Employment and Support Allowance, Support under Part VI of the Immigration and Asylum Act 1999, the guarantee element of Pension Credit, Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit) and Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190. Whilst you are entitled to a remission of charges for board and lodgings costs, we would ask that you consider making a voluntary contribution towards this and other costs associated with the trip. If you think that you meet the criteria for remission of charges, or would like to discuss this further, please make an appointment to speak to me in confidence.

Unfortunately if we have insufficient voluntary contributions the visit may have to be cancelled.

What to do next

- If your child would like a place on the visit, complete the form below and submit it (send this back to the school office if paper copy) as soon as possible (**before Monday 9th July**)
- Please pay the £50 deposit via ParentMail under Trips or send into the school office if paying by cash *Please note that this deposit is non-refundable unless we are able to fill the vacant space. Please come and speak to me at some point this term if your child would like a place on the residential, but the deposit of £50 causes a problem; at this stage, it is more important that we have an indication of the number of pupils interested in taking part in the trip, and alternative arrangements with regards to the deposit can be agreed)*

OR

- Request an appointment to discuss payment further, if you feel you meet the criteria for remission of charges given above or you would like to discuss options for payment (*please use the box on the form to indicate if this is the case*).

You are very welcome to spread the cost of this trip by paying in instalments; this can be done either online using ParentMail or using cash and cheque (made payable to Northbourne School) sent to the office. If you would prefer to pay in cash, we will send home a payment card to enable you to keep track of how much has been paid.

We have enough spaces on the visit to enable us to take all Y6 pupils with us; therefore, if you return the slip and deposit, please take this as confirmation of your child's place. Payment of the full amount towards the trip will then be due by Monday 4th February 2019, unless otherwise agreed.

Having accompanied this trip for the last few years, I feel the week is an incredibly valuable learning experience and one which pupils will never forget...but fully appreciate that this trip is very expensive. I hope the advance notice and the flexibility around payment outlined above is helpful, but if you have any concerns about any aspects of the visit, or would like more information, please speak to myself.

Yours sincerely,

Mr P Shaughnessy
Headteacher

• **I/we would like my/our child to go on the residential to Plas Pencelli from 4th - 8th March, 2019**

Yes

No

• **£50 Deposit (payable by Monday 9th July, 2018)**

I confirm I have paid this via ParentMail

I will send my deposit in by person to the school office

I would like to request an appointment to discuss a remission of the board and lodging costs